



Foxford - for Learning, for Creativity, for Success!

To: Parents/Carers of all students at
Foxford School and Community Arts
College.

Monday, 12 December 2016

Dear Parent/Carer

As we approach the end of term, I would like to thank you for your support over the past term.

I am enclosing a copy of our latest Newsletter for your information and interest. I hope that you will enjoy reading about what has been happening at the school during the Autumn Term.

Our last day of this term will be Friday, 16 December 2016. As is traditional we will be having a whole school festive assembly during the morning, early lunch and then finishing for the Christmas break at 1:30pm.

The Spring Term commences for students on Wednesday, 04 January, 2017, when all students should report at the normal time of 8.50 a.m.

I thank you for attending our recent Progress Review day. Enclosed with this letter is a copy of the targets which were drawn up at your meeting. I ask you to discuss them and regularly review them with your child. The next Progress Review day at which they will be reviewed will be on Thursday, 8 June 2017 for Years 7 to 10. Subject specific Parents' Evenings will take place on Thursday, 09 February 2017 for Year 11, Thursday, 16 February 2017 for years 12 and 13 and Thursday, 18 May 2017 for Year 10. In the meantime if you wish to discuss matters further please get in touch with your child's Progress Reviewer or Director of Learning. If you were unable to attend your child's Progress Review Meeting targets have been set for them in your absence. These will also have been included.

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Whilst writing I would like to remind parents of the following:

Uniform

As we are now entering the winter months please ensure students are travelling to and from school with coats on – these can easily be worn over their blazer and removed on entry to lessons. I am concerned that students keep warm when they are travelling and are outside during break times.

Jumpers: Students can wear a plain black jumper but this is optional and should not replace the blazer. The blazer is compulsory and students should wear these at all times. **No hoodies or sports tops.**

Trousers: Black school trousers should be worn. **No leggings or trousers that are so tight they could be confused with leggings. No jeans including black jeans. Trousers should be full length and ankles should not be on display.**

Skirts: Girls may wear a plain black school skirt. The skirt should be no shorter than to the knee. Please follow our rules - not all skirts sold as school skirts are suitable.

Footwear: Black, plain, flat. No logos. **No boots except under trousers.**

Tie: The tie is compulsory. If students have lost their tie they may borrow one from the Hub in the morning but will need to hand over either their phone or their house keys to ensure the tie is returned to the Hub at the end of the day. These will be kept securely.

Hats: Hats may be worn on the way to and from school if the weather is cold but should be removed once on the school site.

Any non-uniform items will be confiscated and students not wearing correct uniform will be given spare, clean items to wear or sent home to change (with parental permission). Parents are asked to record in organisers if there are issues with school uniform and to include an expected date that the uniform issue will be resolved. Tutors/ Directors of Learning will contact parents if there are ongoing concerns about uniform.

Food and drink

Students are welcome to bring in their own food and drink to consume during breaks. I remind you however that we do not allow energy drinks or carbonated drinks onto the school site unless they are of a natural fruit variety. Acceptable drinks can be purchased in 'Foxy's Diner'. Water machines are also available.

Contacting school

If you need to speak to a member of staff then please phone 02476 369200 and speak to reception. For any issues/concerns/information about particular lessons then please ask to speak to the class teacher or the Director of Teaching and Learning for that faculty. For more general or pastoral issues

then please ask to speak to your child's tutor in the first instance, or the Director of Learning for your child's year group if you consider the issue to require their attention. Staff should get back to you within 24 hours of you contacting school to either acknowledge your phone call or discuss with you time frames for how the situation will be resolved or to explain how the situation has been resolved. If the member of staff you wish to speak to does not return your phone call within 24 hours then please contact school again and ask to speak to Mary Kenny, administration support to Sarah Beestone, Deputy Head teacher. She will record your concern and it will be followed up.

Mobile Phones

There have been several incidents recently where students have had their phones out during lessons. I would ask parents to remind students that mobile phones must be turned off during lessons with the headphones put away. If they do have their phone out in the lesson they can expect them to be confiscated and kept in our school safe until collected by a parent. Phones are only to be used during lessons if students are instructed to do so by a teacher as part of the lesson. The school will take no responsibility for the loss or damage of mobile phones.

Free School Meals

I wish to urge all families who might meet the Free School Meals criteria to apply as, not only would it entitle your child to a free school dinner, but also elements of our school budget are based on the number of students on our roll who are eligible for Free School Meals and, consequently, the more students who are registered, then the greater our budget will be.

Application forms are available from the Main School Office should you wish to make a claim. Parents whose joint income is less than £16,190 are eligible. The completed form should be returned to Foxford School. If you have any queries, please contact the Main School Office on the main school number.

"Bad Weather Days"

We will endeavour to keep the school open - if at all possible - during the snowy weather but, if we are not going to be open, we will be following the City Council system by putting a message on their website, and on our website, by 7.30am, or informing parents by text or email if we have your details. If you would like us to keep you informed this way, please email your details to mail@foxford.coventry.sch.uk. By providing us with your email address you will be agreeing to receive general correspondence by email and may not, therefore, receive a paper copy in the post or via your son or daughter. Please help us to keep you informed and to cut our costs.

On "bad weather" days, we may alter the times of the school day by reducing break times and finishing the school day at 2.50pm. However, we have made arrangements whereby students can wait in school if they cannot be collected until 3.05 p.m.

Key Dates Next Term

Monday, 02 January 2017 – School closed for all students
Tuesday, 03 January 2017 – School closed for all students
Wednesday, 04 January 2017 – School open for all students
Thursday, 26 January 2017 – Year 9 Option Evening
Friday, 27 January 2017 – Teacher Training Day, school closed to all students
Thursday, 09 February 2017 – 6.00pm Year 11 Parents' Evening
Wednesday, 15 February 2017 – Enrichment Day #3.
Thursday, 16 February 2017 – 6.00pm Post 16 Parents' Evening
Monday, 20 February – Friday, 24 February 2017 (inclusive) – School closed for half term
Thursday, 16 March 2017 – Year 9 Performance Evening
Friday 17 March 2017 – Year 9 Performance Evening
Friday, 07 April 2017 – Last day of spring term
Monday, 24 April 2017 – Moderation Day, students in by invitation only
Tuesday, 25 April 2017 – First day of term – school open for all students

May I wish you all season's greetings and hope that you have a happy and relaxing holiday.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Williamson', written in a cursive style.

Ms R Williamson
Head Teacher